

INVEST COLLEGIATE CONSORTIUM Inc.

MEETING MINUTES

Having consented to the time and place, the Board of Directors of Invest Collegiate Consortium Transform, Inc. (“ICC”), the Directors of ICC Transform held a retreat on Friday, November 30, 2018 at 8:30 AM At Beacon Partners Conference Room. Conference call number: 712-770-5215, Access Code: 729149#

The meeting presided over by Dr. Eddie Hoover, and Yolanda M. Malachi kept the minutes. The following orders of business were discussed:

ROLL: The meeting was called to order at 8:41 AM by Yolanda M. Malachi, roll called, and the following Directors were present:

Dr. Eddie Hoover arrived at 9:00 AM, Dr. Mildred Huey, Pete Lash, Yolanda M. Malachi, Jim Merrifield, and Dr. Erika Richardson.

Meeting rules of the day read by Dr. Eddie Hoover. Mission statement lead by Dr. Kate Alice Dunaway, and Yolanda M. Malachi appointed meeting time keeper and facilitator.

OTHERS PRESENT: – Dr. Kate Alice Dunaway and ICT parents were on the conference line

PUBLIC Participation: No public comments

ITEM 1: Meeting began with a conference call at 8:48 with the Office of Charter School. Topics discussed: new lateral entry requirements, financial compliance, expense control, retirement options, adding 9<sup>th</sup> grade, board training, governance, administration, grievance policy, and state exclusion policy

ITEM 2 - Approval of meeting agenda: Dr. Mildred Huey moved to accept agenda, Dr. Erika Richardson seconded, and motion carried.

ITEM 3 – Approval of meeting minutes : Pete Lash moved to accept October 18, 2018 open closed meeting minutes with correction, Yolanda M. Malachi seconded, and motion carried. Yolanda M. Malachi made a motion to accept October 18, 2018 closed meeting minutes, Dr. Erika Richardson seconded, and motion carried.

ITEM 4 – Finance Report – Pete Lash and Dr. Kate Alice Dunaway still reviewing budget before submitting to board. Finance committee need to find a dedicated volunteer to over see financials for about six to eight hours per week. Dr. Erika Richardson will reach out to another charter school for referrals.

ITEM 5 – Closed session: Per NC General Statutes 143-318.11a(6), Jim Merrifield made a motion to go into closed session at 10:40 AM, Dr. Mildred Huey seconded, motion carried.

ITEM 6 - Open session: Yolanda M. Malachi made a motion to return to open session at 11:36 AM, Dr. Erika Richardson seconded, and motion carried.

ITEM 7 – Executive Director Report by Dr. Kate Alice Dunaway:

- Current Enrollment: 528 will target K-3 for increased enrollment for the 2019-2020 school year

- Transportation: Dr. Eddie Hoover and Pete Lash will work on finding bus transportation option for the 2019-2020 school year. The goal is to have three buses
- School Calendars: 2019-2020 and 2020-2021 school calendars will be submitted at the January board meeting
- High School: Parent meeting in January for current 8<sup>th</sup> grade parents to discuss 9<sup>th</sup> grade curriculum for the 2019-2020 school year
- School Uniform: Policy will be updated for the 2019-2020 school year
- Collegiate Leaders Benefits & Recognition: Dr. Kate Alice will present suggestions at the January or February board meeting.
- School Security: Dr. Eddie Hoover suggested having a part-time security officer next school year. Will research cost.
- School Resource: 12 bikes donated to school. Waiting to hear back from Kaboom for school playground equipment. Lowes Home Improvement donated mulch, recycle bins, and trash can for playground area.
- Staff and Board Development: Staff will attend McKinney-Vento Training. Board will schedule board training with Office of Charter School
- Behavioral, Social, and Emotional Issues: Dr. Kate Alice will like to purchase a social and emotional curriculum for next school year. Will research cost and present to the board.

ITEM 8: Nominating Committee:

- Dr. Eddie Hoover has accepted another three years term and will continue to serve as board chair
- Dr. Kate Alice Dunaway, Jim Merrifield, and Yolanda M. Malachi met with potential new board candidate that will serve as chair of Finance Committee. Board will discuss more in depth at the January board meeting. Nominating committee is pleased with her skills and her asset to the board.

ITEM 9: Closing: Jim Merrifield moved to end open session at 1:07 PM, Yolanda M. Malachi seconded, and motion carried.

Respectfully Submitted,

Yolanda M. Malachi

Board Secretary

Invest Collegiate Consortium