

INVEST COLLEGIATE CONSORTIUM Inc.

MEETING MINUTES

Having consented to the time and place, the Board of Directors of Invest Collegiate Consortium Transform, Inc. ("ICC"), the Directors of ICC Transform held a meeting on Thursday, July 12, 2018 at 4:00 PM At Invest Collegiate Transform Charter School. Conference call number: 712-770-5215, Access Code: 729149#

The meeting presided over by Dr. Eddie Hoover, and Yolanda M. Malachi kept the minutes. The following orders of business were discussed:

ROLL: The meeting was called to order at 4:09 PM. by Dr. Eddie Hoover, roll called, and the following Directors were present:

Dr. Eddie Hoover, Dr. Mildred Huey, Pete Lash, Yolanda M. Malachi, Jim Merrifield, and Dr. Erika Richardson.

Meeting rules of the day read by Dr. Eddie Hoover. Yolanda M. Malachi appointed meeting time keeper and facilitator.

OTHERS PRESENT: – Kate Alice Dunaway and ICT parents.

PUBLIC Participation: Jessie Massenburg, ICT parents expressed her concern about the curriculum the school will use for the upcoming school year.

Krishanda Holmes, ICT parent expressed her concern about communication to parents concerning EOG, report cards, uniforms, and before school care.

ITEM 1 - Approval of meeting agenda: Jim Merrifield moved to accept agenda with correction by removing nominating committee report, Yolanda M. Malachi seconded, and motion carried.

ITEM 2 – Approval of meeting minutes: Pete Lash moved to accept June 28, 2018 open and closed minutes, Dr. Mildred Huey seconded, and motion carried.

ITEM 3 – Executive Director Report:

- EOG: School received secured link to access EOG scores. Scores will be printed and mailed to parents on July 13, 2018. For the 2018-2019 school year, EOG and report cards will be mailed two days after the last day of school.
- Website: School website temporarily shut down. Had to create new website due to not having access to old website. New website will go live on July 13, 2018. Website will have information about Popsicle Review date and time (open house), school supply list, uniform information, and enrollment packet. School is working on gaining access to FB page to update and will create a twitter and Instagram account. Kandace Blanks will oversee website and social media pages.
- Past due invoices: The school received past due invoices for electric and gas bills, BB&T account, copy machine, and Wells Fargo. Almost 90% of the day is spent resolving past due accounts from last school year. Lemuel Blanks is working with every vendor to bring accounts current.

- Bus Transportation Update: Dr. Kate Alice Dunaway suggested contracted services will be better for the upcoming school. Contracted bus service will provide bus, bus driver, and bus maintenance. One bus will cost \$45,000 with shuttle stops within a 10 miles radius of the school. To purchase used buses, it will cost \$6,000 per bus, in addition to bus driver salary and bus maintenance. Jim Merrifield suggested to wait until next school year or use this school year as a pilot program for transportation. Dr. Kate Alice Dunaway stated families embrace opportunity for transportation and we should evaluate all options. Jim Merrifield made a motion for Dr. Kate Alice Dunaway to make final decision for transportation based on feasibility and cost, Dr. Mildred Huey seconded and added to the motion to see if additional shuttle stops can be added(maximum mileage allowed), motion carried.
- Copier contract: Dr. Kate Alice Dunaway and Pete Lash are working on renegotiating copy contracts. Per board by-laws, all contracts must be approved by the board. Copy contracts were not approved by the board and the school attorney will review to see if contracts are valid.
- School Athletic: Kandace Blanks is the new School Athletic Director. Athletics will be for 6th thru 8th grade only. Dr. Kate Alice Dunaway will be interviewing a new PE teacher.
- Employment Contracts: Dr. Kate Alice Dunaway presented to the board to hire a school nurse, 2 Opportunity Leaders (formerly known as Behavior Modification Technicians), 1st, 3rd, and 5th grade Collegiate Leaders, 6th/7th grade math Collegiate Leader, 7th grade ELA Collegiate Leader, and an EC teacher. Pete Lash moved to accept employment contracts, Yolanda M. Malachi seconded, and motion carried. Jim Merrifield wanted to make sure that new employment contract salaries are within budget.
Dr. Kate Alice Dunaway will have after school program next school year. Weekly tuition will be \$80.00 per week. Jim Merrifield made a motion not to have a before school program, Yolanda M. Malachi seconded, and motion carried.
- Facility Update: Cost to paint entire building will be \$65,000.00. Cost is included in the approved budget.

ITEM 4: Finance Report: Will vote on rent amount at the next board meeting on July 26th. School should receive first payment for the 2018-2019 school on July 2018. Pete Lash is working on budget, and the 2018-2019 monthly finance report will have budget, year to date, and actual.

Per NC General Statutes 143-318.11a(6), Yolanda M. Malachi made a motion to go into closed session at 5:35 PM, Dr. Erika Richardson seconded, and motion carried.

Respectfully Submitted,

Yolanda M. Malachi

Secretary

Invest Collegiate Consortium