

## INVEST COLLEGIATE CONSORTIUM Inc.

### MEETING MINUTES

Having consented to the time and place, the Board of Directors of Invest Collegiate Consortium Transform, Inc. ("ICC"), the Directors of ICC Transform held a monthly board meeting, Thursday, February 26, 2019 at 6:00 PM at Invest Collegiate: Transform. Conference call number: 712-770-5215, Access Code: 729149#

The meeting presided over by Dr. Eddie Hoover, and Yolanda M. Malachi kept the minutes. The following orders of business were discussed:

ROLL: The meeting was called to order at 6:03 PM by Dr. Eddie Hoover roll called, and the following Directors were present:

Dr. Eddie Hoover, Pete Lash, Yolanda M, Malachi, Jim Merrifield, Dr. Mildred Huey, Kristin Zettlemoyer, and Dr. Erika Richardson.

OTHERS PRESENT: – Dr. Kate Alice Dunaway and Invest Collegiate: Transform parents. There were no parents or guest on the conference line.

PUBLIC Participation: No public comments.

ITEM 1 - Approval of meeting agenda: Jim Merrifield moved to accept agenda, Pete Lash seconded, and motion carried.

ITEM 2: Approval of meeting minutes: Jim Merrifield moved to accept January 24, 2019 open and closed meeting minutes, Yolanda M. Malachi seconded, and motion carried.

ITEM 3 – Finance Report: Pete Lash Kristin Zettlemoyer reviewed finance report with the board. Will need to discuss how to handle end of year deficit.

ITEM 4 – Executive Director Report:

- Enrollment – Current enrollment: 383
- Board training date: March 28, 2019 from 4 pm to 6 pm at Invest Collegiate: Transform
- High School 2019-2020: 24 intent to return forms returned. Board agreed for Dr. Kate Alice to accept six new 9<sup>th</sup> grade students for the 2019-2020 school which will give a total of 30 9<sup>th</sup> grade students.
- Transportation: Transportation committee is still finalizing cost and routes. Will report update at the next board meeting
- MAP Benchmark: Dr. Kate Alice will use the pilot program for the 2019-2020 school year.
- Junior Beta: Junior Beta Club will go to Oklahoma City, Oklahoma to compete Nationally from June 14<sup>th</sup> thru June 17<sup>th</sup>. They won 11 individual and group awards at the State Convention. Trip will be paid for through sponsorship and fundraiser. Dr. Eddie Hoover, Dr. Erika Richardson, and Yolanda M. Malachi will be on the Junior Beta committee along with the Collegiate Leaders. Updates at the next board meeting.

ITEM 4: Board Discussion

- Field Trip Permission Form: Collegiate Leaders and school will do a better job to ensure all champions return permission slips prior to field trips.
- Marketing & Advertisement: Dr. Kate Alice will use remaining marketing budget to increase enrollment at the school. Suggested marketing tools: billboard ad, bus ads, and radio

ITEM 5: Closed Meeting: Per NC General Statutes 143-318.11a(6), Dr. Erika Richardson moved to go into closed session at 7:34 pm Jim Merrifield seconded, and motion carried.

ITEM 6: Closing: Motion to adjourn the meeting was made by Jim Merrifield, Dr. Erika Richard seconded, meeting adjourned at 7:44 pm.

Respectfully Submitted,

Yolanda M. Malachi

Board Secretary

Invest Collegiate Consortium