

## INVEST COLLEGIATE CONSORTIUM Inc.

### MEETING MINUTES

Having consented to the time and place, the Board of Directors of Invest Collegiate Consortium Transform, Inc. ("ICC"), the Directors of ICC Transform held a monthly board meeting, Thursday, August 29, 2019 at 4:06 PM at Invest Collegiate: Transform. Conference call number: 712-770-5215, Access Code: 729149#

The meeting presided over by Dr. Eddie Hoover, and Yolanda M. Malachi kept the minutes. The following orders of business were discussed:

ROLL: The meeting was called to order at PM by Dr. Eddie Hoover roll called, reading meeting rules of the day, and reciting the school's mission statement. The following Directors were present:

Dr. Eddie Hoover, Dr. Mildred Huey, Pete Lash, Yolanda M, Malachi, Jim Merrifield, Dr. Erika Richardson, and Kristin Zettlemoyer .

OTHERS PRESENT: – Dr. Kate Alice Dunaway and Invest Collegiate: Transform Collegiate Leaders and Parents.

PUBLIC Participation: No public comment.

ITEM 1: Approval of meeting agenda: Pete Lash moved to accept agenda, Dr. Erika Richardson seconded, and motion carried.

ITEM 2: Approval of meeting minutes: Jim Merrifield moved to accept July 30, 2019 open and closed meeting minutes, Kristin Zettlemoyer seconded, and motion carried.

ITEM 3: Finance Report: Kristin Zettlemoyer presented to the board with an updated budget based on current enrollment of 410 students. Since the 500-enrollment goal was not met, this will put the school at a \$639,094.28 deficit. There will be future discussion about this deficit.

ITEM 4: Executive Director Report:

- 2019-2020 Enrollment Update – Current enrollment is at 398 students. Pete Lash was concerned because finance report showed 410 students. Finance report will be updated to reflect student enrollment at 405 students. Dr. Kate Alice Dunaway stated new students are enrolled everyday to where the school can meet the 410 enrollment goal.
- Enrollment per grade:
  - Kindergarten – 41 ( Hayes/Williams)
  - First – 25 (Jones)
  - Second – 47 (Cooper/Nance)
  - Third – 36 (Tsin/ Rozelle, Associate)
  - Fourth – 41 (Guarno/Simpson)
  - Fifth – 53 (Harvey/Newell/ Stevenson, Associate)
  - Sixth – 53 (Owens/Tipton)
  - Seventh – 39 (Burkes/Elovitz)
  - Eighth – 41 (Moser/Wingfield)
  - Ninth – 22 (Bouldin/Cehelnik)

- Math EOG results per grade: Dr. Kate Alice Dunaway presented to board percentage of students who scored percentile 3 and higher  
3<sup>rd</sup> grade – 20%  
4<sup>th</sup> grade – 13%  
5<sup>th</sup> grade – 36%  
6<sup>th</sup> grade – 44%  
7<sup>th</sup> grade – 49%  
8<sup>th</sup> grade – 18%  
Math 1 – 67%
- Benchmark Assessment & Data – Mr. Foster and Mr. Stovall presented to the board MAPP sample summary report that will be shared with parents during curriculum. Board was presented with 5<sup>th</sup> grade benchmark assessment results for Language Arts and Math. 13 students are at or above grade level for language art and 14 for math. Students are still assessing. Results will be presented to the board at the next board meeting. Board expressed concerns of low-test scores and what school is going to do to improve scores and to ensure Collegiate Leaders understand standards and how they will be supported. Mr. Foster stressed data driven instruction. Instruction will be based on data and standards.
- Retention Policy – Communication was sent to parents of students who were retained. Only students who scored level 1 consistently for the past two to three years were retained. Retention policy will be included in the family investment guide.
- Returning Retained Champions – Dr. Hoover expressed his concern of making sure retained students are closely monitored to ensure they are showing growth.
- Transportation – Both buses are currently full with approximately 48 students on each bus. Number reduced due to only two students per seats versus three due to size.
- 9<sup>th</sup> Grade Update – Students have enjoyed weekly excursions. Math 1 and 2 and English 1 are virtual. There are a few students who are struggling, and those needs will be addressed. Dr. Erika Richardson wants to make sure that the virtual learning meets the needs of all students.
- Finance/Budget – School received state funds only. Still unclear about percentage of funds because state budget has not been approved.
- School lunches and Scholarships – Currently we have 75 students receiving assistance for lunch, uniform, school supplies and field trips at total approximate cost of \$91,877.00.
- Dr. Kate Alice Dunaway also presented in her report athletic coaches for fall and winter sports, curriculum and instruction, community partnership, and school challenges.

#### ITEM 5: Board Discussion

- Board Retreat – Friday, November 22, 2019 at 8:00 am. Location TBD
- Closed Meeting – Dr. Erika Richardson moved to end open session to go into closed session at 5:19 pm per NC General Statutes 143-318.11a(6), Dr. Mildred Huey seconded, and motion carried.

ITEM 6: Closing Meeting: Motion to adjourn closed meeting was made by Jim Merrifield, Dr. Erika Richardson seconded, and closed meeting ended at 6:11 pm.

Respectfully Submitted,

Yolanda M. Malachi

Board Secretary

Invest Collegiate Consortium